

Belgian-British national, born Oct 1980 UK-BEL Passport holder



Freelance at Dialog Box https://dialogbox.be Open to international projects and remote work

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CHANGE COACH MANAGER FREELANCE

LOOKING TO HAVE AN IMPACT IN THE WORLD? MY AMBITION IS TO SUPPORT YOU. Prosci® ADKAR certified agiler with an interest in Organizational Behaviour and Design, looking for missions that aim, in a co-creative approach, to assist organizations with shaping and coaching through change/transformation initiatives. From the midst of the organization, radiate, invite and energize to tackle the human aspect of change so as to get everyone on board and committed.

With a total of 20 years of experience in communication & languages (7 years as a copywriter), operations/IT delivery and Scrum team management, I confirmed a career change in 2022 that would funnel all past learnings and allow for the greatest impact in improving efficiency and the day-to-day of people and organizations.

Today, I use a personal approach supported by two pilars; Organization & Efficiency + People & Change. Over time, I have supplemented my MA in Languages and my Prosci® ADKAR Change Practitioner certification with the following:

Organization & Efficiency Lean 6 Sigma Green Belt Prince2 Agile Practitioner Modelling Business Processes Organizational Behaviour

People & Change Scrumban agile coaching HR & Digital Transformation

- For the past 2 years now, I have been acting as a change agent in 3 different contexts, two of which mainly focussed on the hard side of change; first in telco at Proximus when ensuring smooth delivery of a Saas content migration in an IT context. I assisted in dealing with change at cross-team delivery level to migrate to Google Dialogflow CX and assessed the change impact on the way of working, roles and responsibilities, alongside shaping training and migration processes in a continuous improvement mode for the B2C chatbot.
- I subsequently went on to support American cleaning industry leader Tennant in Paris where faulty warehouse

management post SAP ERP transformation in an acquisition context combined with global supply chain shortcomings had generated chaos and queues, resulting in increasing churn rate. After auditing, I produced corrective recommendations and initiated corrective miniprojects for operations and sales teams, of which dropshipping in SAP from Italy (Lombardia) in order to avoid the local hub and daily coaching using Scrum.

Last, I helped Public Health administration COCOM GGC with a soft side of change project in order to sanitize and restructure their crisis management department post COVID-19 pandemic, acted as HR advisor and drafted a SAFe®-inspired change roll-out proposal to further improve and shape interactions and collaborations inside a new organization using a light Scrumban approach in JIRA.

Keys supporting Change/Transformation role

- IT Migration lead experience in a Scrum Agile context
- · Scrum Agile coach/adoption driver in a corporate context
- · Project/Deployment process mapping and continuous improvement using Lean
- Customer journey design expertise as CxD senior editor
- · Excellent people skills, change capacity
- Strategic communications and C-level advising experience
- Recruitment, training/onboarding, team development
- Profile: creative, analytical, concept-thinking, influential, self-steering, clear-open-minded leader-communicator and structured problem-solver.

EDUCATION, CERTIFICATIONS & TOOLS

- Ongoing various trainings: Organization Design, HR, May Dec 2023
- Various Agile OS: Spotify, LeSS, unFIX, Management 3.0
- Prince2 Agile Practitioner, August 2023
- BCS Practitioner Certificate in Modelling Business Processes v6.1, July 2023
- Lean Six Sigma Green Belt, June 2023
- Leading SAFe[®] 6.0, April 2023 (ongoing cert.)
- Prosci[®] Change Practitioner (ADKAR), July 2022
- Project Management for Conversational AI, Cognigy Academy, April 2022
- Certified Conversation Designer, CDI, January 2020
- Scrum Master PSM I by scrum.org, Jan 2022 (ongoing cert. Dec 2023)
- **Other**: Nonviolent Communication (CNV) by Marshall Rosenberg, Enneagram.
- Tools: Microsoft 365, JIRA, Voiceflow, DialogFlow CX
- ULB, Brussels MA in Modern Languages, English-Italian (Magna Cum Laude)
- University of Westminster, Erasmus exchange, 2002
- Università per Stranieri, Perugia Italian for Foreigners, Levels 1 & 3, 1999

LANGUAGES

- French **o o o o o**
- English **o o o o o** Dutch **0000**
 - Italian **o o o o**
 - Spanish **o o**
- Portuguese **o o**
 - Japanese **o**

HOBBIES

Opera (at La Monnaie) Running Tennis Field hockey (20 years) Scuba diving & Sailing

Freelance Change Manager, Dialog Box - 2022 Change Manager, 2022-2023 #1 Tennant Company Paris (4 months): <u>Goal: Improve NPS</u> Audit sales & sales support dept and support towards issues resolution in SAP in Italian + production of recommendations. #2 Cocom GGC Brussels (6 months): <u>Goal: Shape org & Wow</u> Sustainable reorg post-COVID crisis; size, pace & focus change. Change plan drafted: SAFe-inspired + JIRA + Light Scrumban.	CHANGE	Learned/further developed Drafting organization change roll out (tools, org, training plan), HR & Communications strategy Dealing with and advising C-Level Auditing + Production of recommandations Assessing change readiness and impact of change Resistance & stakeholder management	Tools SAP ECC JIRA Power BI Framework SAFe® Scrumban ADKAR SaaS
onversational UI/UX Specialist & Scrum Master,	AGILE &	Learned/further developed Bridging Business and IT by tailoring processes Promotion & facilitation of Scrum Agile Framework Migration & change management across teams AI Conversation design/Design thinking Testimony: <u>https://www.ariadgroup.com/en/blog/</u> <u>scrum-master-coach-audrey-noble</u>	Tools JIRA VoiceFlow Chatlayer DialogFlow Framework Scrumban
Freelance Copywriter, Dialog Box - 2015 - 2022 Conversation Design(er) Manager, Partenamut - 2018 Dydu.ai SaaS Chatbot Project Manager and Copywriting FR for Health Insurance services - Copywriting various clients - Copywriting Digital Channels, ING Belgium - 2017 - Copywriting Automotive EN, Emakina - 2016-2017 - Recurrent clients: Publicis, Emakina - Social Media, Adaptations, Proofreading, web design.	COPYWRITING	Learned/further developed SEO optimized content creation Translation management Turning brand concept into long/short copy Web design Conversation design, storytelling Strategic communications	Tools DYDU.ai Confluence Domains Health Automotive Banking
Operations Manager & Continuous Improvement, (Richardson) Sales Performance International - 2011-2014 Coordination of sales trainings worldwide for Kyocera Mita, Japan Operations team management international roll-outs for Maersk Trainer training & recruitment, platform migration operations.	AINING	Learned/further developed Team management operations Continuous improvement using Lean Team skill development, trainer training Recruitment	Framework Sollution Selling® Lean International roll-outs
Language Teacher, Brussels Secondary Schools + EPFC-ULB, 2010-2015 English & French as a Foreign Language Business English Italian for Beginners	TRA	Learned/further developed Training development & learning management Workshop creation and continuous improvement Shortcomings analysis and corrective actions plan	Achieved 3 languages 6 groups 9-month plan
International experience: Thailand & Senegal - 2009 Communications Officer, Oceanium, Dakar, Senegal Reforestation & Awareness Campaign Coordination PADI Divemaster & SSI Underwater videographer, Thailand	COMMUNICATION & LANGUAGES	Learned/further developed Managing across cultures Patient, creative solution-oriented management Safety & risk management NGO project reporting	Tools Premiere Pro Reported to World Bank
Marketing Manager, Mmmmh! Cooking Classes, 2007-2008 Events coordination, PR, communications management London store opening pre-launch campaign Store Management, Brussels location		Learned/further developed Events and workshop planning PR and communications	Context Food & Wine Retail Stock Mgmt
Producer, mortierbrigade, 2006-2007 Production/Account Management for communication campaigns, major clients; eBay, Coca-Cola, Mobistar, Le Soir, Deutche Bank		Learned/further developed Retro-planning and tight deadlines management Working under pressure Media & creative process production	Achieved €1M project Account management
Freelance Translator/Interpreter/Coordinator - 2003-2006 Translation & Coordination: Lean Six Sigma, subtitling + various. Interpreter for HR negociations VW-Audi, Brussels.		Learned/further developed Interpretation and sub-titling Account management, intake meeting sessions Topical learning in Lean Six Sigma	Framework Lean 6 Sigma VSM HR mgmt